

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, January 13, 2025 in the Board Room.

The meeting was called to order by Fred Inman, President, at 4:33 p.m.

Members present:

Jann Dagg  
Fred Inman  
Betsy McRae  
Sue Pevovar

Members absent: Ed Horeczy, Betsy Lepak, Felicia Thomas

Also present: Garrett Hungerford, Director  
Michael Gazzarari, Business and Facilities Manager

**AGENDA**

A motion was made by Dagg to approve the Agenda, seconded by McRae. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar

Nays: None

**MINUTES**

A motion was made by McRae to approve the Minutes of the regular meeting on November 18, 2024, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar

Nays: None

**CITIZEN'S COMMENTS**

None

**WARRANTS**

A motion was made by Dagg to approve the warrant requests as presented in the board packet, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar

Nays: None

**FINANCIAL REPORT**

Hungerford submitted the Financial Report to the Board.

**BUDGET TO ACTUAL REPORT**

Betsy McRae presented the Budget-to-Actual report to the Board.

**DIRECTOR'S REPORT**

Hungerford reviewed highlights of the previous year. Key achievements included the completion of the building renovation and the public's overwhelmingly positive response. The library is currently working on several projects involving Youth and Teens. Department Heads are working with ElementOne to develop job descriptions. Preparations

are underway for our Strategic Plan 2030. In an effort to streamline operations the Adult and Youth Departments have merged to form a single Information Services Department, led by Brooke.

With 25% of the fiscal year remaining, budget amendments are included in the board packet to reflect necessary adjustments for the remainder of the year. If needed, further budget amendments will be presented at the March meeting.

An additional tax revenue payment of \$1,472,813.73 was received on January 10<sup>th</sup>. We anticipate receiving the remaining revenue by the end of March.

The library is owed an additional \$97,541.59 by Wayne County after the penal fine audit was completed.

HB 5058 passed at the end of the year removing the need for the Board to opt out of the 20% employee contribution requirement.

The Budget Committee will meet on Monday, February 3<sup>rd</sup> at 4:30 to review the draft budget for the upcoming fiscal year to be presented at the February 10<sup>th</sup> Board meeting.

#### **COMMITTEE REPORTS**

None

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

#### **BUDGET AMENDMENTS**

A motion was made by McRae to approve the annual budget amendments for the current fiscal year, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar

Nays: None

#### **SCHEDULING OF A PUBLIC HEARING REGARDING FY 2025-2026 BUDGET**

No action necessary

#### **WAYNE COUNTY PENAL FINE MISCALCULATIONS AND SETTLEMENT PROPOSAL**

No action necessary

#### **ADJOURNMENT**

A motion was made by Dagg to adjourn, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar

Nays: None

The meeting was adjourned at 5:34 p.m.