

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, February 10, 2025, in the Board Room.

APPROVED

CALL TO ORDER

The meeting was called to order by Fred Inman, President, at 4:30 p.m.

ROLL CALL

Members Present:

Jann Dagg
Ed Horeczy (arrived at 4:34 p.m.)
Fred Inman
Betsy McRae (departed at 5:16 p.m.)
Sue Pevovar
Felicia Thomas

Members Absent:

Betsy Lepak

Also Present:

Garrett Hungerford, Director

AGENDA

Motion made by Dagg to approve the agenda, seconded by Pevovar.

Ayes: All

Nays: None

MINUTES

Motion made by McRae to approve minutes of the regular meeting on January 13, 2025, seconded by Thomas.

Ayes: All

Nays: None

CITIZEN COMMENTS

Two individuals attended to learn more about the library. They shared that Redford Township District Library has become their primary library and is their preferred location.

WARRANTS

Motion made by Dagg to approve warrant requests as presented, seconded by Thomas.

Ayes: All

Nays: None

BUDGET-TO-ACTUAL REPORT

Betsy McRae presented the Budget-to-Actual Report to the Board.

FINANCIAL REPORT

Director Hungerford submitted the Financial Report to the Board.

DIRECTOR'S REPORT

Operations & Programming:

- The library is adjusting well to the updated space, with steady circulation growth and increased programming.

Staffing:

- Hiring is in progress for a Tech Assistant and a part-time Adult Librarian.

Finances:

- Finalizing purchases with 17% of the fiscal year remaining.
- Anticipating a \$100,000 increase in the building budget due to additional expenses.
- Projected year-end fund balance: \$4.45 million.

Legal & Legislative Updates:

- Libraries owed penal fines in Wayne County are exploring legal representation options.
- HB 5058 has passed both chambers and awaits the governor's signature.

COMMITTEE REPORTS

The Budget Committee on Monday, February 3, at 4:30 p.m. to review the proposed budget for FY 2025-2026.

OLD BUSINESS

None

NEW BUSINESS

PRESENTATION OF DRAFT BUDGET FOR FY 2025-2026

No action necessary.

APPROVAL OF PAY STRUCTURE UPDATES

Pay structure updates based on recommendations from ElementOne, aligns salary ranges with the latest study. Motion made by McRae to approve updated pay structure effective February 17, seconded by Dagg.

Ayes: All

Nays: None

RETIREE HEALTHCARE

Director Hungerford presented information regarding a lump sum payout option for eligible retirees, both current and future. He will work with legal counsel to develop the appropriate framework for this initiative.

APPROVAL OF QUOTE FOR LIBRARY FURNITURE

Request for approval to purchase library furniture from Library Design, not to exceed \$305,000. This purchase will complete the library's renovations, focusing on the first floor, which was not fully updated previously. The order is expected to arrive in the next fiscal year and will not impact the current year's budget. Motion made by Dagg to approve purchase of furniture from Library Design, not to exceed \$305,000, seconded by Horeczy.

Ayes: All

Nays: None

ADJOURNMENT

Motion to adjourn at 5:25pm made by Dagg, seconded by Pevovar.

Ayes: All

Nays: None

Recorded by: Garrett Hungerford