

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

May 20, 2024

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, May 20, 2024 in the Board Room.

The meeting was called to order by Fred Inman, President, at 4:27 p.m.

Members present:

Jann Dagg
Ed Horeczy
Fred Inman
Betsy Lepak
Betsy McRae
Sue Pevovar
Felicia Thomas

Members absent: None

Also present: Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager

AGENDA

A motion was made by Dagg to approve the Agenda, seconded by Thomas. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

MINUTES

A motion was made by Dagg to approve the Minutes of the regular meeting on March 18, 2024, seconded by McRae. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

CITIZEN'S COMMENTS

None

WARRANTS

A motion was made by Dagg to approve the warrant requests as presented in the board packet, seconded by Lepak. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

FINANCIAL REPORT

Betsy McRae submitted the Financial Report to the Board.

BUDGET TO ACTUAL REPORT

Garrett Hungerford presented the Budget-to-Actual report to the Board.

DIRECTOR'S REPORT

The library has moved from Phase II to Phase III. The library was closed to the public on Monday and Tuesday 13th and 14th. We provided drive through only service the remainder of the week and reopened on Monday, May 20th at 3:00pm.

We have limited patron access to the collection during this phase. Phase III is a less complex phase and we therefore we are still on track to complete the entire project in July. We currently have positions posted for an additional maintenance assistant and technology assistant. The library's audit will take place at the end of June. The auditors will be present at the September board meeting to present their report. Form L-4029 will be on the agenda to levy the two individual mills for library operations.

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

FORM L-4029

A motion was made by McRae to approve Form L-4029 with operating millage rate #1 of .8625 mills and operating millage rate #2 of 1.9704 mills, seconded by Thomas. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

LIBRARY HOLIDAY CLOSURES 2025

A motion was made by Dagg to approve the holiday closures for 2025 with the correction to the "day after Christmas Eve to day after Christmas", seconded by Horeczy. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

ADJOURNMENT

A motion was made by Dagg to adjourn, seconded by McRae. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

The meeting was adjourned at 4:56 p.m.

Recorded by Michael Gazzarari